

Seeking an opportunity to join an organization where I can utilize my educational and work background to further enhance the overall performance and effectiveness of my employer.

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**Education & Training:****GIS Certificate**

University of California–Riverside, CA 2011

**B.A., Sociology**

California State University, Bakersfield, CA 2010

**A.A., Liberal Arts**

Bakersfield College, Bakersfield, CA 2006

**Software skills:**

Microsoft Office Suite 2010

IBM SPSS Statistics 17x

Google Earth Pro

ArcGIS 10x

**Spanish Language Accomplishment:**

Successfully accomplished the Spanish 4 Advance Placement Course exam for college credit.

**West High School 2002**

Successfully passed a Spanish placement exam towards knowledge of two years of college Spanish.

**Bakersfield College 2004**

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**Volunteer and unpaid experience:****Data Collector/Teacher Assistant Supervisor**

CSUB-Sociology, Bakersfield, CA September 2010- November 2010

- Developed methods to collect data to measure students understanding and progress in Demographic Research undergraduate course utilizing Microsoft Word 2010.
- Researched and planned, with course instructor, methods to implement cutting edge education techniques prior to actual use.
- Independently graded and recorded course work for undergraduate students while supervising undergraduate assistant in research project.

**Survey Collector**

Transforming Local Communities, Inc., Bakersfield CA, Spring 2009

- Successfully gathered local community residents to partake in a survey regarding the unfavorable topic of methamphetamine use in the community over a two day weekend.
  - Assisted in obtaining and completing only local resident data for the Impact of Methamphetamine in Kern County study.
  - Used bilingual Spanish speaking skills to obtain data from Spanish speaking local residence.
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**Work Background:****Sales Clerk/Repair Technician**

Gamestor, Bakersfield, CA, September 2010-January 2011

- Engaged in learning the vast information of videogame history and its library to better relate to customers.
- Trained to repaired the latest handheld consoles, home consoles, and iPhones in a swiftly and accurate manner thus returning the product back to the customers ahead of schedule.
- Developed strong relationships with repeat customers while providing them excellent customer service.

**After School Program Tutor**

Adelante Educational Services, Bakersfield, CA, February 2009-April 2010

- Utilized excellent leadership skills by conducting structured tutoring activities with individual children and in small groups to promote learning and motivate students to improve academic skills.
- Demonstrated excellent interpersonal skills by developing and maintaining consistent communication with parents of children whose primary language is Spanish .
- Organized and executed daily operations of creating lesson plans and evaluating students' progress.
- Designed and produced monthly progress reports concerning student's ability to comprehend lesson plans.
- Responsible for supervising a group of six children independently without supervision.

**Outbound/Packing-Line**

Target Corporation, Shafter, CA, August 2007-March 2008

- Demonstrated excellent motivation and initiative skills by working independently and responsibly in a fast paced environment with Spanish speaking co-workers.
- Finished and packed various store shipments in a fast and timely manner by using excellent teamwork abilities.
- Prepared appropriate shipping documentation and labeled as required for surface transportation as appropriate.
- Responsible for quality control, sorting, wrapping, packaging and palletizing of product.
- Executed daily operations of loading shipments on to trucks.
- Gained knowledge of full range of packing procedures and determined the appropriate packing material for crating.
- Structured and maintained a safe working area in a hazardous environment.

**Teacher Assistant**

Bakersfield City School District, Bakersfield, CA February 2007-June 2007

- Utilized strong analytical abilities through several activities to stimulate interest, enthusiasm and encourage students.
- Maintained strong relationships with classroom teachers by discussing assigned teachings to coordinate instructional efforts.
- Practiced excellent time management skills by planning, preparing, and developing various teaching aids, in order to successfully increase students' academics.
- Assisted students, individually and in groups, with lesson assignments to present and reinforce base lecture material.
- Interacted with students in English and Spanish to encourage trust.

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**Reference:** will be forwarded upon request